

University of Cincinnati-Office of Continuing Medical Education

***Resolving Conflicts of Interest for Planning Committee Member
Regularly Scheduled Series***

The Accreditation Council for Continuing Medical Education (ACCME) Standards for Commercial Support requires CME providers show that . . . **“everyone who is a position to control the content of an education activity has disclosed all relevant financial relationships with any commercial interest to the provider”**. This requirement extends to Regularly Schedule Series (RSS) planners and planning committee members. Accordingly, everyone involved in the planning of a CME event must complete a disclosure form.

If a “relevant financial relationship” (as described on the disclosure form) is identified, one of the following mechanisms for resolving conflicts with meeting planners must be used. **Please complete this form, indicating the resolution strategy(s) used to address potential conflicts of interest for Regularly Scheduled Conference planners.**

Name of Regularly Scheduled Conference:

Name of Planning Committee Member:

Date of Series: From: To:

**Strategies used to resolve potential conflicts of interest among planners
(Please check all that were used for this activity)**

I attest that I did not develop slide presentations for this Series

My relationships with Commercial Interest did not influence topics presented in this Series

I attest that I will not financially gain from topics presented in this Series

I attest that to the best of my ability I worked with faculty to ensure each presentation is fair and balanced and reflects best evidence

Other: _____

Planning Committee Chair Date

Activity Coordinator Date